

Things to Look For When Buying a Payroll Software

As an HR or Payroll manager, it is your job to ensure that salary should be paid on time and compliances are followed so that the payroll process goes on smoothly.

To ensure this, you need a reliable software that covers *your every requirement*.

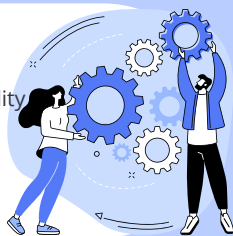
But in a market with many solutions available, how can you make sure that you choose the right solution? That is what we will discuss in this guide.

Heads up, we will also be presenting our software in this PDF which we have built to *meet ANY requirement*. But that is for later.

For now, you can dig in and try to figure out how to look for the payroll software of your dreams.

Integrated

Payroll software should also have the flexibility to integrate with other related services for payroll and HR processes so all data from hiring to firing is synced at any time



User-friendly

First and foremost, software should be easy to access and use. The features and functionality must be easy to understand and implement for everyday use



Support & Service

Only a payroll solution will not be enough. You also need the right service provider who can help you implement the system and is always available to support you



Core Features

Ensure that the Payroll Software you are looking at has core features such as statutory compliance, salary processing, attendance and leave management and ESS



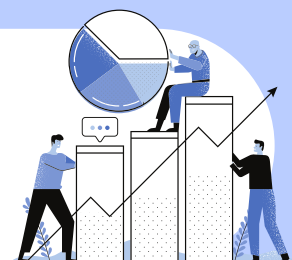
Data Security

Since you will be storing your company and your employees' data in the software, one of the main things to ensure is options for data security and access security



Payslip & Reports

Other than Payslip and statutory forms & returns, many other reports need to be generated for regular payroll processing. Ensure that the software provides these



Let's assume you have shortlisted a couple of softwares which match the above list and your particular requirements. Now how do you finalize?
Let's discuss.

Business Size

Before purchasing the software, you should know about your company size, such as the number of employees/ types of employees like seasonal or temporary/ clients and the number of branches/companies and its requirements.

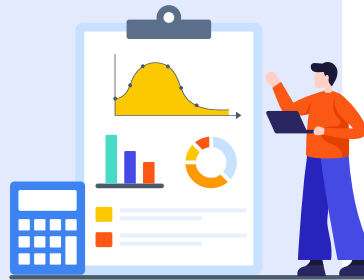
Based on that, it will be easy to choose the type of software you will need.



Payroll Budget

Another main factor which stops you from having the best payroll solution could be price. This is why it is best to get a specified budget for this.

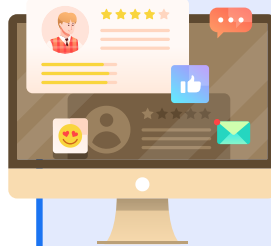
Other than the software itself, make sure you are accounting for additional charges such as taxes, implementation fees, support fees and other miscellaneous fees.



Customer Reviews

One of the main things which can make or break your decision will be reviews from other users such as yourself.

Before purchasing make sure to read reviews and reach out to your network to get an opinion so that you can make the best decision.



That's it from us.

But wait...

All these and more are available in

SARAL PAYPACK PAYROLL SOFTWARE

TAKE A LOOK

saral



ABOUT SARAL PAYPACK

***PAYROLL COMPLIANCE CAN BE TOUGH.
BUT YOUR JOB DOESN'T HAVE TO BE.***

Our goal in developing Saral PayPack was to ensure that our product should be able to cater to the payroll requirements of a company of any size, any vertical and completely meet your company's requirements, right out of the box.

Saral PayPack is THE complete payroll software that meets your requirement from attendance "Punch to Payslip" generation.

Our software covers a wide variety of features which you can check on the following pages. With a robust set of features and flexibility, you can rest assured that all your requirements will be covered.

But that is not the most unique thing about Saral PayPack.

It is the fact that we are awarded as an HR software provider with "Exceptional Customer Support".

This means that our implementation executives sit with you and set up the software according to your requirement.

They train you to handle the software.

And you can always reach out to us for any support. Our executives can provide support in 5 different ways so you can choose whichever is comfortable for you.

Do you want to look at some features?

FEATURES OF SARAL PAYPACK



EMPLOYEE INFORMATION

Know Your Employee - KYE

Capture more than 400 distinct pieces of information about the employees through built-in functions. Maintain personnel data of each employee including classifications, statutory details and HR details.

Attendance Management

Easily track and maintain employee's attendance, leave, holidays and over-time details. You can also create customized leave policies according to your organizational policies.

STATUTORY MANAGEMENT

Statutory Compliance

Maintaining statutory compliance is now a breeze. PF and ESI calculation, e-return facility and state-wise PT calculation is all built within the system. Calculate Bonus /Ex-gratia, Gratuity as per the Indian Labour Law and easily generate reports.

Complete TDS Management

Easily estimate monthly TDS on Salary Income. Automate TDS declaration like Rent paid details and investments by enabling employees to provide their details in ESS and use that for TDS calculations. Generate quarterly return 24 Q and issue Form 16 to all the employees.

BENEFITS MANAGEMENT

Salary Management

Saral PayPack has the ability to create and define earnings and deduction for salary as per your industry on CTC basis. Also define benefits such as Basic, DA and arrears which will be calculated automatically using expression editor. No more manual calculation!

Reimbursements

Maintain different types of reimbursements such as medical, LTA, attire, petrol, books & periodicals, newspaper & communication as per company policy and in such a way that it complies with the Income Tax Law.

Standing Instruction

Manage EMIs such as loan, advance, insurance and group insurance along with interest calculation wherever applicable. Also adjust the loan repayment with receipt entry provision.

Reports

Generate Payslips in multiple formats. Also generate reports for salary, increment, arrears, reimbursement and bank statement from the software or create your own report with our report writer with any information you want.



EMPLOYEE SELF SERVICE

Employee Self Service

Employee Self Service (ESS) Portal allows the employees to manage their personal records and payroll-related details.

Employees can edit or update their personal details, apply leaves, view their payslip and more.

Manager Self Service

This module of ESS allows supervisors and managers to have current and immediate access to employee information and initiate employment related actions.

HR Self Service

The HR module of ESS allows you to post policy documents and announcements from the Company, collect TDS proofs and reimbursement bills in an effortless manner thus improving your productivity.



SECURITY

User Role Management

Create multiple user logins who can access the application as per their permission. Provide permissions for the users, based on hierarchy, so that they have access to selected modules and screens.

Audit Trail

Maintain security with the audit trail feature which tracks the user activity from the various logins. Get to know the changes made and the user who has made them.

OTHER FEATURES

- ★ Asset Tracker
- ★ Leave Policy
- ★ Leave Encashment
- ★ Date wise Increment
- ★ Manage Arrear
- ★ Attendance Integration
- ★ Query Builder
- ★ MIS Report
- ★ Exit Management
- ★ Collect TDS Proof in Bulk
- ★ ESS Mobile App
- ★ Reimbursement Claim

5-STAR REVIEWS FOR SARAL PAYPACK



A very simple and effective tool for computing monthly salary with auto attendance. Also the employee self service portal is awesome and linked to pay pack. leave management, payslips, and statutory all can be computed with ease.

Thank you for your service.

Mansi Parab, HR-Officer
Pacific Refractories



We were using another payroll software for 02 years since the inception of our company and was partially satisfied with it. Then we came across Saral PayPack - desktop (Professional) edition by Relyon Software and it just brainwashed us.

We found it very user friendly, loaded with features. The software helped us to streamline - not only payroll process but also helped in maintaining related compliance also. We are getting regular updates (No Costs attached) from Relyon, and also experienced the excellent services of Relyon customer support department, both locally and from Bangalore. The real reward is in the improved productivity we have now achieved which makes using Saral PayPack Software so worthwhile.

Deep Sharma, CEO
Nexus Group



Saral Paypack helped us processing payroll faster, which was a time consuming activity for the HR Team. Thank you so much SARAL.

Vijay Sonawane, Asst. Manager - IT
ACME Process Systems Pvt. Ltd

5-STAR REVIEWS FOR SARAL PAYPACK



Our experience with Saral pack pack is as below:

1. Saral software is very user friendly.
2. We have been able to create many customization reports as per our requirement & the software is very beneficial for our organization.
3. Support from Saral pack team /Relyon is very quick and to our satisfaction.
4. We have never experienced ANY unpleasant experience with Saral team either from Ahmedabad or Bangalore team.

I highly recommend this software.

Seema Iyer, AGM – HR & Admin
Apex Heart Institute



Saral PayPack software is very useful and user friendly.
We are using this software since last 2 years. Also support for this software is good.

Anesh Nagwekar, HR Dept.
The Cosmos Co-operative Bank Ltd



We RHI Magnesita India Limited is associated from 01st April'2011 with Relyon Softech Limited. Its about a decade and implemented the payroll module to contractors for accuracy data management. We implemented the payroll, TDS, ESS modules in our other plants & offices (Bhiwadi, Cuttack and Kolkata) within specified timelines and got positive feedback as well.

Even in odd times, developers and support team will attend our calls to resolve technical difficulties for us. Payroll software patch files will be appear to download and auto update to statutory compliance changes and reports are showing 100% accuracy of data.

Sammeta Jagan Mohan, Asst. Manager – HR, VAM
RHI Magnesita India Limited

SOUNDS
INTERESTING?
GET IN TOUCH

WE OFFER A
COMMITMENT-FREE DEMO

Yes, I want to



Not sure yet?

No problem! You can just visit our website
to know more about Saral PayPack.

[Visit website](#)

